

# Scientific Technical Services Advisory Council Meeting Minutes

Wednesday, November 6, 2019

ES 530

In attendance: Don Burgess, Steven Emory, Milton From, Joshua Kaplan, Manuel Montaña, James Mullen, David Patrick, Clint Spiegel, Kathy Van Alstyne, Charles Wandler

Meeting was called to order at 12:00 noon

Minutes from October 7, 2019 meeting approved

## Announcements/Updates

- WWU NSF MRI received internal approval for submission in 2020. Internal shared support space is being discussed.
- Murdock Foundation College Science Research Conference being held this week.
- The microscopy user group meeting to be scheduled.

## Discussion/Action Items

- Discussion of new position announcement for mass spectrometry (MS) technician. Position announcement discussion to continue via email.
- Council members discussed the process of the retirement of the Varian LC system. Call to be sent to everyone and those who have shown interest for ½ page proposals requesting information on actual need, prior experience, and ability and funding to maintain it. Sub-committee to draft recommendations and present at December Council meeting.
- Discussion of STS Annual 2018-2019 Report. Motion for approval of draft report submitted and approved with grammatical corrections allowed. Council and Department Chairs to be sent final report.
- Instrument acquisition/repair/replacement/retirement plan discussion: evaluation of shops? use of 3D printer technology; identify different areas/categories; condition/staffing/capabilities/comparison to peer institutions; how to better serve remote operations; data storage; maker space
  - Initial setup for next 3-5 years instrument acquisition/repair/replacement/retirement plan
  - Space administration

Meeting adjourned at 12:50pm.

Next meeting: December 2, 2019