

Scientific Technical Services Advisory Council Meeting Minutes

Monday, February 10, 2020

ES 530

In attendance: Don Burgess, Steven Emory, Milton From, Cristina García-Lasanta, Josh Kaplan, Manuel Montaña, James Mullen, Mark Peyron, David Patrick, Kathy Van Alstyne, Charles Wandler Guest: Steve McDowall, AMSEC Director

Meeting was called to order at 11:05am

Minutes from January 6, 2020 meeting approved

Announcements/Updates

- Discussions on peer benchmarking continuing with external directors
- STS social event to be held in March
- Election for new STS Advisory Council Chair to be held spring quarter
- Search for new Research Associate continuing with external posting and space being made for person in ES508
- Plans to update GC-MS equipment continue with first meeting of instrument focus group to review choices. Order to be submitted in a few weeks with delivery before summer
- LC-QTOF arriving in March

Discussion/Action Items

- Ribbon cutting for new instruments fall quarter
- Discussion of STS Advisory Council draft annual calendar-institutionalize dates and agendas for particular items, e.g. January review strategic goals; April call for projects involving STS to departments or university-wide
- Discussion as to whether the Council should be making recommendations/approvals on the budget
- Long-term STS planning process - STS space discussions and how to advocate for them – instrument replacement needs. Overall themes: space, equipment, visibility
- Center issues: space/funding/staffing/access/publicity to increase Center identification
- Strategic planning-what are needs of future programs; possible teaming with other Centers/Institutes
 - Discussion for future best practices -SOP- for users
 - Continue work on planning process
 - Feedback on draft STS calendar
 - Review STS User Survey from 2019
 - What is needed in Annual Report

Meeting adjourned at 11:50am

Next meeting: Thursday, March 12